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**Regular Meeting Agenda
December 17, 2014
6:30 p.m.**

12/16/2014 3:31:37 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. City Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Minutes of the Meeting of November 19, 2014, the minutes of the Special Meeting of November 24, 2014 and the minutes of the Meeting of December 4, 2014 as submitted.
9. Motion to approve the Docket of Claims dated December 17, 2014 as submitted.
10. Motion to approve a request from the Waveland Civic Association to use a dead tree at the Elwood Bourgeois Park for a tree sculpture with no cost to the City. Mr. Alfred Harris will be present to discuss.
11. Spread on the Minutes the following Oaths of Office as listed: (Items a-e)
 - a. Mayor Mike Smith
 - b. Alderman Jeremy Burke, Ward 1
 - c. Alderman Bobby Richardson, Ward 2
 - d. Alderman Shane Lafontaine, Ward 3
 - e. Alderman Charles Piazza, Ward 4
12. Motion to ratify letter to Executive Director, Daron White with MDA notifying him of Mayor Mike Smith's election to office, which will provide the Mayor authority to sign all documents related to current projects/correspondence with Mississippi Development Authority.
13. Motion to approve Change Order No. 4 from Hensley R. Lee Contracting, Inc. in the amount of \$162,685.06 for the Jeff Davis - Gulfside Drive Sewer & Paving Improvements Project, as recommended by Digital Engineering. (Tabled from the December 4, 2014 Meeting).
14. Motion to approve Change Order No. 17 with DNP, Inc. in the amount of \$2,769.11 for the elevator/Coleman Avenue Fire Station (City Hall/City Hall Annex Project). (Tabled from the December 4, 2014 Meeting).
15. Motion to approve the following Amendments to Digital Engineering Agreements with the City of Waveland for the following projects, as listed Items (a-d): (Tabled from the December 4, 2014 Meeting).
 - a. Amendment No. 2 to the Gulfside Drive Sewer & Paving Improvements Project
 - b. Amendment No. 3 to the East Jeff Davis Avenue Sewer Improvements Project.
 - c. Amendment No. 2 to the Jeff Davis Connector Sewer and Paving Project.
 - d. Amendment No. 3 to the West Jeff Davis Avenue Sewer Improvements Project.
16. Motion to approve the Certificate of Substantial Completion with Hensley R. Lee Contracting, Inc. (for the Water System Extension –Master Meter Connection Project) dated November 5, 2014 with the one (1) year Warranty beginning on that date. Note: The water mains for this project have passed all pressure and disinfection testing giving the City beneficial use of the water system.
17. Motion to approve the renewal of advertisement from the Bay High Hardwood Club to be placed in the Bay High School Gym. Renewal cost of the sign would be \$100.00 for a 24" x 18" sign, with a \$100.00 renewal fee each subsequent year if the Board should so approve at that time.

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18. Motion to approve payment of Membership fee in the amount of \$199.00 for Human Resources Training through Fred Pryor Seminars for unlimited access to training seminars, online library and tools for Human resources to assist Ms. April Chevis, HR Director in her job duties.
19. Motion to approve the following appointments, pay increases and hires in the Fire Department:
 - a. Firefighter Tommy Carver to Assistant Fire Chief at a salary of \$45,551.00 as budgeted.
 - b. Firefighter Casey Piazza to Fire Lieutenant at a rate of \$12.41 per hour as budgeted.
 - c. Firefighter Joey King moved from part-time to fulltime at a rate of \$11.62 per hour as budgeted. (Will replace Casey Piazza's position).
 - d. Mr. Jim Bradley as a part-time Firefighter at a rate of \$9.00 per hour, pending passage of drug test. Firefighter Bradley will backfill shifts that are short due to vacation and/or sick leave.
20. Motion to approve the following Police personnel promotions to Sergeant and a pay increase of .50 cents per hour, effective December 22, 2014 being listed: (Items a-d)
 - a. Officer Mike Prendergast
 - b. Officer Ronald Storey
 - c. Officer Jody Richardson
 - d. Officer Erik Castro
21. Motion to approve the following Maintenance Agreements with South Mississippi Business Machines for copy machines placed in City Hall, Fire Department and Police Department for a period of 36 months and authorize Mayor's Signature thereon: (These rates agree with the Contract and paperwork approved by the Board October 22, 2014.)
 - a. Model#MX-M314N at a cost of \$120.20 per month and .01 cents per black and white copy.
 - b. Model#MX-M623N at a cost of \$345.50 per month and .0055 cents per black and white copy.
 - c. Model#MX-414ON at a cost of \$273.10 per month, .01 cents for black and white copy and .055 per color copy.
 - d. Model#MX-414ON at a cost of \$273.10 per month, .01 cents for black and white copy and .055 cents per color copy.
 - e. Model#MX-414ON at a cost of \$254.80 per month, .01 cents for black and white copy and .055 per color copy.
 - f. Model#MX-4145N at a cost of \$167.70 per month, .01 cents for black and white copy and .055 per color copy.
22. Motion to approve and authorize required signatures upon the Tidelands Request for Reallocation of Funds from Project Number FY2013-P115 to Project Number FY2011-P111 in the amount of \$129,480.00; i.e. from 'City of Waveland Parking Bays for Beach Access' to 'Marina Improvements Project'.
23. Motion to approve Budget Mod #21, Contract No. R-109-379-02-KCR for City Hall/City Hall Annex Project extending the contract end date to 10/31/2014 to allow for closeout.
24. Motion to approve Invoice #23 submitted by BDA, PLLC in the amount of \$38,002.97 and recommend to be placed in line for payment consideration contingent upon receiving funding from grant source, if required before payment.
25. Motion to authorize Asst. Fire Chief Tommy Carver to sign purchase requisitions for the Fire Department.
26. Spread on the minutes the following as listed, Items (a-d):
 - a. The Revenues & Expenditures report of November 30, 2014, at this the second meeting of December 2014.
 - b. The resignation of Mike Smith as Fire Chief effective December 2, 2014.
 - c. Letter from Mayor Smith dated 12/10/14, to the Hancock County Board of Supervisors requesting they pave a portion of South Street.
 - d. Partial Payment Request (RFC) #19 from Tidelands Trust Fund in the amount of \$127,894.57 regarding the Veterans Memorial Improvements Project.
27. Motion to adjourn.